

Volunteers are the heart of the Canadian Red Cross and the International Red Cross/Red Crescent Movement. Our good work is only made possible because thousands of volunteers willingly give their time to help vulnerable people. We are currently seeking to recruit Youth Council Member for its Durham Region Council.

## **VOLUNTEER POSITION DESCRIPTION**

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**Position Title:** Youth Council Member, Durham Region Council

**Volunteer Role:** Leadership Position

**Department and/or Program:** International & Youth/ Council

**Location:** Canadian Red Cross – Region of York  
10610 Bayview Avenue, Unit 4  
Richmond Hill, Ontario  
(Please note that the office may relocate to other areas in the Region of York in 2007)

**Purpose:**

Reporting to the Branch Council, the incumbent will be responsible for providing leadership to Youth Action Group(s) and youth volunteers at the branch. This involves leading program initiatives such as dissemination of information, youth involvement in community and the Red Cross, and all related events and activities

**Relationships:**

Members of Youth Action Group(s), branch youth volunteers, Branch staff, Branch Council members, external partners and parties

**Duties & Responsibilities:**

- Upholds the Fundamental Principles of the International Red Cross and Red Crescent Movement
- Participates in strategic planning sessions with the Branch Council
- Participates and attends Branch Council meetings on regular basis
- Participates and attends and Youth Group meetings
- Reports regularly to the branch on the status of youth/Youth Action Group(s)
- Solicits and considers advice from branch youth groups and youth volunteers in relation to community needs and service delivery
- Maintains consistent and good communication with all levels within Red Cross
- Attends and assists in coordinating events in the region
- Works with other leadership youth to ensure that youth are being adequately represented
- Represents the Branch Council and Red Cross in public events and youth programs
- Builds and maintains strong relationship with community partners and stakeholders
- Other duties as assigned and required

**Qualifications:**

- Strong desire to support and serve the community
- Understanding of Red Cross programs is an asset but not required
- Experience in youth action program or working with youth is an asset
- Strong leadership with the ability to lead a diverse team
- Intermediate skills in computer programs/operation
- Strong communication skills
- Team player with strong interpersonal skills and the ability to work independently
- Residence in Durham region and active community involvement preferred

**Time Commitment:**

- Commitment of 2 years with the opportunity to renew
- Minimum 10 to 15 hours per month
- Required to attend Branch Council and Youth Council meetings
- Required to attend and represent the Red Cross at public events

**Training and Development Opportunities Available:**

- Emergency procedures training
- Disaster Management training
- First Aid training
- Orientation to Red Cross programs and services
- Training in promoting Humanitarian Issues Programs
- Leadership training

**Probationary Period:** Not applicable

**Other:** Not applicable

**Application process:**

All interested candidates are welcome to apply, but only candidates who are suitable for the position will be contacted. Please forward your cover letter and resume via email to:

Wendy Lee  
Chair, Volunteer Resource Management  
Canadian Red Cross – Region of York  
[wendy.lee@redcross.ca](mailto:wendy.lee@redcross.ca)

Successful applicants must have completed a criminal reference check, signed a Code of Conduct Form and become a member of Canadian Red Cross Society.